



Embark Employability Skills Award Consent Form

In order for you to participate in the Embark employability skills award your consent is required. Please complete and return the following consent form.

Privacy Notice:

The personal information collected via the Embark website will be processed by UWE Bristol in accordance with the terms and conditions of the 1998 Data Protection Act. The following Privacy Notice is also included on the Embark website in order to comply with the fair processing of data. We will hold your data securely for up to six years and not make it available to any third party unless permitted or required to do so by law. Please be aware that your form tutor and UWE staff will be able to access this data. By signing this form you agree to the University processing your personal data as described below.

- 1. Information that is collected via the Skills Activity Report Forms for the purpose of completing the Embark award*
- 2. This information will be disclosed / shared with your Embark school / college tutors and designated UWE staff. Data may also be shared with the Higher Education Statistics Agency and UCAS (or similar or replacement bodies. Students can also choose to share this information with future employers and other educational establishments*
- 3. The information will be stored securely and confidentially on the PebblePad and/or UWE secure host server and will be destroyed after 6 years from completion of the award.*
- 4. Where information is used in public reports, all published information will be anonymous.*
- 5. Participants are free to withdraw from the award at any point of the process when their contribution will be deleted from the data set, unless they agree to it being kept.*

The University Data Controller is William Marshall, Pro-Vice Vice Chancellor, Commercial Director and Corporation Secretary.

Employability Events:

Students may be offered the opportunity to attend a small number of employability events, run by business organisations at their offices. **Please note** attendance is voluntary. These are not a compulsory element of the award therefore it is entirely up to the students themselves if they want to attend. Further details of these events can be found on the Embark website.

Declaration:

I have read and understood the above.

Full Name of student: _____
PLEASE PRINT CLEARLY

Date: _____ Signed: _____